

**MBM Commercial**

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**GDPR & DATA  
PROTECTION  
SERVICES**

# GDPR & DATA PROTECTION SERVICES

## MBM Commercial Data Protection Audit Services

Here at MBM Commercial we understand that every business and organisation will be affected by GDPR in a different way. We can help identify areas within your organisation that require action in order to be GDPR compliant, and help to establish an effective data governance framework. The GDPR promotes accountability, requiring data controllers to demonstrate compliance, and the data protection services that we offer are designed to help achieve this. We offer three different levels of audit services which can be tailored to suit your needs.

Our **GDPR Basic Audit** is an online tool which we have created to help you assess your current data protection compliance status, and provides a method of data mapping to identify gaps and areas of risk. We will produce a comprehensive report for you following an analysis of the data obtained during the audit.

Our **GDPR Enhanced Audit** is a fuller version of our Basic Audit. In addition to access to our Basic online audit tool, we will have an initial meeting with you to discuss concerns and provide advice. As part of this Enhanced Audit we shall also review your current key contracts and policies\*, and provide guidance on GDPR related issues that may need to be addressed.

Our **GDPR Advanced Audit** is the most comprehensive of our audits. With this option, you will benefit from everything included in our Enhanced Audit, plus our experienced team will provide guidance on GDPR related issues in a follow up meeting with you, and advise on and assist with implementing any necessary changes to your current key contracts and policies\* to address GDPR requirements.

### \*Key contracts and policies are limited to the following:

- Current Privacy Policies (up to a maximum of 2)
- Current Key Customer Contracts/Terms of Service (up to a maximum of 5)
- Current Internal Data Protection Policy
- Current Key Processor Contracts (up to a maximum of 5)
- Current Principle Employment Contract Template

### MBM Commercial GDPR Services

(prices exclude VAT)

 GDPR Basic Audit	£750
 GDPR Enhanced Audit	£2500
 GDPR Advanced Audit	£5000

## Monthly Advisory Package

For those who are looking for ongoing advice, we are pleased to offer to clients a monthly data protection advisory package.

### Our Basic Package includes:

- 20 hours (per annum) of phone/email data protection advice\*\*
- Access to our Online Portal of guides and template data protection policies and documentation
- Invitations to data protection seminars/workshops
- Regular legal updates



### Our Advanced Package includes:

- Unlimited phone/email data protection advice\*\*
- Access to our Online Portal of guides and template data protection policies and documentation
- Invitations to data protection seminars/workshops
- Regular legal updates
- Annual review meeting

**\*\*Exclusions apply.** Note that this service is intended as a telephone/email advisory/support service for data protection issues. Excluded from this is any substantial review or amendment of data protection documentation. Any services out-with those specified above, can be offered at a reduced hourly rate for clients signed up to our monthly advisory service.

### Monthly Advisory Packages

(prices exclude VAT)

 "GDPR Monthly Advisory Package - Basic"	£200/mth
 "GDPR Monthly Advisory Package - Advanced"	£500/mth

(minimum 6 months contract)

### Data Protection Staff Training

Adequate, comprehensive and regular staff training is necessary for organisations to fulfil their GDPR compliance obligations. Contact us for further details.



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